



SOCIETY OF NEPALESE IN HAWAII (SNEHA)

825 6th Avenue, Honolulu, HI 96816, U.S.A.

Executive Committee Meeting Minutes

Date and time: 11/25/2007, Sunday 10:00 AM – 12:30 PM

Place: Hale Manoa, Eastwest Center, Honolulu, HI

Prepared by: Arjun Aryal

Attendees: Moti Chapagain, Bibin Shakya, Arjun Aryal, Nandu Bhandari, Pramod Pradhan, Suryalaxmi Maharjan, Rajib Subba

Agendas and Decisions

1. Approval of Previous Meeting Minutes
 - The meeting approved meeting minutes dated 10/28/2007.
2. 501(c)(3) Application
 - As decided on previous meeting on 10/28/2007, necessary write ups for 501(c)(3) will be prepared in two weeks and will be discussed in the next meeting. All EC will prepare a brief CV as discussed during the meeting. Nandu Bhandari will draft a conflict of interest policy for SNEHA.
3. Financial Management
 - Pramod Pradhan will prepare financial report and will also inquire about GE tax exemption.
4. Charity/Membership/Fund Raising Subcommittee
 - Bibin Shakya will coordinate financial subcommittee and members of the subcommittee will be TBD. This subcommittee will explore possible fund raising activities. He will look into Fund Raising permits if required. He will write the descriptions of Fund Raising activities for F1023-Part VIII,
5. Communication and Website management Subcommittee
 - Arjun Aryal will coordinate this subcommittee and members will be Alok Rajouria, Deepak Neupane and Bibin Shakya. This subcommittee will prepare group email list uses and website management policy, institutionalize SNEHA's website and update contents to make it consistent with 501(C)3 exempt activities.
6. Social and Cultural Subcommittee
 - Suryalaxmi Maharjan will coordinate this subcommittee and members will be ..
7. Nomination of new Members
 - The meeting nominated Dikchhya .as SNEHA's EC member in order to fulfill the position vacated by Nandu Bhandari's resignation from EC member on 11/08/2007. Bibin will contact her and see if she is ok. Either way, he will contact Suryalaxmi Maharjan and let her know.

The meeting adjourned at 12:00 PM